



Republika e Kosovës
Republika Kosova-Republic of Kosovo
Qeveria -Vlada-Government

Zyra e Kryeministrit-Ured Premijera-Office of the Prime Minister

Zyra për Qeverisje ë Mirë/Kancelarija za Dobro Upravljanje/Office on Good Governance

**BASIC CRITERIA FOR CSOs, WHO ARE DOING NOMINATIONS, NOMINEES AND
CSOs WHO VOTE**

Civil society organizations (CSO) who make nominations and the nominees should meet the basic criteria as follows:

Criteria for organizations to nominate candidates:

The right to nominate candidates is to have all CSOs registered under the Law on Freedom of Association in NGOs and CSOs networks (despite their registration), which:

1. Are active for at least three years;
2. Their work so far is in accordance with the mission and the relevant field of activity;

CSOs experiences that nominate candidates should be described in a separate section of the nomination form along with the necessary references that demonstrate the activities of CSOs in a particular field.

Criteria for nominated candidates:

The nominees should meet the following preconditions:

1. To have experience in a certain field for at least three years;
2. To be engaged in a civil society organization and should have experience in a certain field for at least the past three years.

Limitations during the nomination process:

1. Each CSO may nominate only one candidate.
2. Each CSO may nominate the representative from its CSO.

Selection and voting process:

Upon completion of the nomination, a panel composed by one representative of the Secretariat of the CiviKos Platform, one member of the Board of CiviKos, and one representative of the OGG/OPM will verify whether the nominees meet the required criteria. All candidates who meet the required criteria will be included in the final voting list.

Immediately after the compilation of the final voting list, CiviKos Platform will publicly notify the opening of the process of voting and will publish on its web page the official ballot sheet. All the registered CSOs can vote for their favourite candidates in a five day term after the beginning of voting. Each organization may vote for Fourteen candidates from the list of the candidates included on the ballot sheet.

The voters can vote by email, post mail, or in person in the offices of CiviKos. During the voting via email or post mail, the voting organization must send the completed ballot sheet and the copy of the certificate of registration of the NGO. During the voting in person in the CiviKos office organizations should submit their copy of the certificate of registration of NGO and cast their vote in the ballot box in CiviKos office. Anonymus voting can be done only when voting in CiviKos Office.

The process of voting will be organised and managed by a commission composed by the CiviKos Platform Secretariat personnel, which will be assigned by the executive Director of CiviKos. After the voting deadline, the committee of CiviKos Platform Secretariat will count the ballot sheets to define which candidate has received the largest number of votes. Fourteen candidates who receive the largest number of votes will be elected as CSO representatives in the Council. If two candidates receive the same number of votes, the place as a CSO representative in the Council will be determined via a draw between them.

To observe the process of counting the votes CiviKos Platform will invite observers from all CSOs who have participated in the nominations, civil society active networks, representatives from the Department for NGO registration, and OGG/OPM representatives.

Criteria for organizations who vote for nominees:

The right to vote for the nominees that are registered CSOs is under the Law on Freedom of Association in NGOs which possesses the Certificate of registration of NGOs.

The mandate of the civil society representatives:

Civil society representatives selected as members of the Council to implement the Strategy for cooperation with civil society shall be elected to three year mandate. Before the deadline the mandate shall be terminated in the following cases:

1. When the civil society representative in the Council resigns;
2. When the civil society representative in the Council leaves from civil society sector;

3. When at least 51% of organizations that have participated in the voting process require from the Chairman of the Council to initiate dismissal proceedings, due to negligence or failure to properly represent the interests of civil society in the Council;
4. When the civil society representative does not participate in 2 consecutive meetings of the Council without a reason.