



An EU funded project managed by
the European Union Office in Kosovo

Implemented by : 

Open call for small financial support for CSOs

Project Background

CiviKos Platform (www.civikos.net) is an initiative of civil society organizations in Kosovo, established to create and promote an enabling environment for cooperation of formal civil society sector and state institutions of Kosovo. Continuously growing and currently with more than 140 members organizations of civil society, CiviKos Platform is committed to deepen cooperation between member organizations, as well as public authorities and other relevant stakeholders in the development of civil society in Kosovo.

CiviKos Platform is implementing a project “Working Together. Towards a productive working relation between civil society and the authorities in Kosovo. Second Phase”, an EU funded project managed by the European Union Office in Kosovo, and co-financed by Friedrich Ebert Stiftung. The main objective of this project is to contribute to good governance through creating and enhancing cooperation mechanisms between civil society and public authorities at central level.

As part of this project, CiviKos Platform will be providing small financial support to local CSOs, CS organizations represented in the Council for Implementation of Government Strategy for Cooperation with Civil Society 2013 - 2017. There is 10.000 EUR in total available for the financial support for processes related to the Government Strategy for Cooperation with civil society. These grants provide modest funds and technical assistance to local civil society organizations that might not otherwise have access to mainstream sources of funding. The focus is on supporting organizations that identify and work on the causes related to the cooperation between civil society and the government, specifically for the implementation of the Government Strategy for Cooperation with Civil Society 2013 – 2017.

Open call

The funds will be distributed on the basis of the open call, which will be active until all funds are distributed. If funds will still be available, the final deadline for application is September 15th 2016, since costs are eligible until October 14th 2016.

What can be supported?

Activities that are directly connected with the implementation of the Strategy and/or the work of the council:

1. Travel costs for participation at meetings and other events organized by the Council, council working groups or CiviKos working groups.



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2. Costs (material costs, travel costs for participants, etc.) for organization of events for CSOs (such as consultations), if the need for such an event is confirmed by the Council, council working group or CiviKos working group.
3. Costs for preparation of analysis, other expertise or proposals, preparation of which was agreed on the Council, council working group or CiviKos working group

Who can ask for the support?

CSO Members of the Council, council working group or CiviKos working group members.

Amount of fund per activity

1. Participants can ask for the reimbursement of the travel costs **up to** 30 EUR per one event (calculated as 0.15 cents per kilometre)
2. The organizer can ask for the reimbursement of the costs **up to** 400 EUR per one event.
3. The CSOs can ask for reimbursement of the costs related to the preparation of analysis, other expertise or proposals **up to** 500 EUR.

General requirements

Applying CSOs should meet the following criteria:

- Be a member organization of the Council for Implementation of Government Strategy for Cooperation with Civil society 2013 – 2017, a council working group or CiviKos working group;
- Legally registered organization;
- Proven administrative and management capacity to implement the activities;
- Adequate human resources capacities to implement the assigned tasks.

How to apply?

Eligible applicants can apply for the funds on the basis of the application form, which consists of:

- Name of the organization
- Contact information and person
- Information on proposed activity (date, venue, agenda, organizer in the case of the activity 1; purpose, venue, agenda, date, when and where the event was confirmed for the activity 2; purpose, objective, when and where the activity was confirmed for the activity 3)
- Total amount requested
- Specified expenses in the case of activity 2 and 3, as for case 1 CiviKos will calculate the kilometres
- NGO Registration Certificate
- Bank Details of the CSO



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Who decides?

The decision on distribution of funds is taken by the Selection Committee.

Apart from the power to make decision on the fund distribution, the selection committee has the power to suspend the open call if there is a threat that funds would be disproportionately quickly distributed.

Reporting

After the event or finished assignment the beneficiary writes a short report about the event and recurred costs (in the case of activity 2 and 3). The report should be backed up with supporting documents (such as photos of the event, participation list, analysis, proposals, etc.).

CiviKos Platform will not support:

- Fund raising campaigns;
- Capacity building programmes;
- Give humanitarian aid;
- Representational costs, alcohol, flowers or gifts;
- Pay for entertainment;
- Pay debts or taxes of any kind;
- Fund organization or activities supporting a narrow political interest, party or view;
- Pay for expenses incurred before the specified dates in the application form;
- Institutional support grant.



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Completed applications must be submitted via e-mail to info@civikos.net or in hard copy to CiviKos Platform, Bedri Pejani 7 / a, Pristina, not later than one weeks before the start of the activity.

- Questions for clarification will be provided via e-mail only
- Applications missing required application timeframe and/or the required documentation will not be considered
- Applications must be submitted in Albanian or Serbian language.

Applications, which do not include the required information or do not comply with the requirements of these application guidelines, will not be reviewed. **Proposals will not be considered unless all information is received in electronic or in hard-copy form.** Conformity with general guidelines, criteria and basic conditions does not guarantee funding.